

## TWO YEAR (2Y) COLLEGE SECTION- BUSINESS MEETING MINUTES

Bring your own breakfast Meeting 7:30am-8:15am, Narragansett Ballroom C (Omni Providence Hotel)

Friday, Nov 13, 2015 Providence, Rhode Island

-34 attendance-introductions tell state you are from  
-3 first timers

- I. Welcome, Call to Order - 7:35am - Section officer introduction Sharon Lee-Bond
- II. Approval of minutes from Nov 2014
  - A. Addendum- Katrina Kirsch needs to be added to steering committee from last year  
Stacey Kiser move to approve minutes  
Katrina Kirsch second  
Approved- unanimous
- III. Chair report- Sharon Lee-Bond -
  - A. Introduction to officers guide
  - B. Sub committees
  - C. Collaborate with 4 year section
  - D. Teaching award process has been streamlined
- IV. NABT Board Report- Sharon Lee-Bond
  - A. The Board previously updated the mission, values and position statements - two more position statements are under consideration.
  - B. The content of a NABT Leadership Manual and the NABT Policies and Procedures (e.g., streamlining the reporting and request process) were discussed.
  - C. Ideas for potential questions for a future detailed member survey- done every 5 years - were gathered and discussed at the Open Forum conference event.
  - D. 2Y Section Bylaws: Updating what we have already-do we still need them?
- V. Old Business- Sharon Lee-Bond
  - A. None
- VI. New Business
  - A. Stacey Kiser ([kisers@lanecc.edu](mailto:kisers@lanecc.edu))- Gordon E. Uno (University of Oklahoma, NABT member, Chair of a 2015 Undergraduate Biology Research Conference ) invited Stacey to attend as a 2Y representative and NABT past president;
    1. She felt welcome as a two year prof- cc were well represented
    2. Having another conference in two years so if interested then contact her
  - A. Dennis Gathmann ([mpidig@yahoo.com](mailto:mpidig@yahoo.com))-
    1. Dennis Gathmann- retired members chair
    2. Extend welcome to everyone retired or not, want to focus on adjunct professional development opportunities. Part-time faculty play a vital role and tend to not be affiliated.

3. NABT has reduced fee for adjuncts (on website [nabt.org](http://nabt.org))
  4. Mention of forming an Adjunct Committee within the 2 year section- Eileen Roark ([eroark@manchestercc.edu](mailto:eroark@manchestercc.edu)) volunteered to chair- Develop survey to see adjunct needs
  5. Get NABT name out to cc faculty members to increase membership
- B. Sharon Gusky ([sgusky@nwcc.commnet.edu](mailto:sgusky@nwcc.commnet.edu))- Update on PULSE and Vision and Change
1. Get involved in region to help implement changes
  2. Ambassador program in place to go visit departments to help implementation of Vision and Change
- C. Sharon Lee-Bond - From Jaqueline McLaughlin ([jxm57@psu.edu](mailto:jxm57@psu.edu))- NABT Global Perspectives Committee focusing on citizen science
1. Poster session Friday Nov 13th at 10:15am Exhibit Hall & 8:30am Saturday Workshop
- D. Mary Phillips ([mary.phillips@tulsacc.edu](mailto:mary.phillips@tulsacc.edu))- New 2Y Section Officers Guide is being developed to help the transition of officers and outline duties and timelines.
- E. Announcements from the floor:
1. Steven D. Christenson ([christensons@byui.edu](mailto:christensons@byui.edu)) 4Y Section Chair- 4 year section invite two year to have joint poster session since not exclusively four year. Have our students submit for new mentor posters, He invited 2Y faculty to be on 2016 planning committee for poster session.
  2. Besty Ott ([bott@tjc.edu](mailto:bott@tjc.edu)), NABT Nomination Committee--Encouraged new members to be active at the admin level of NABT to apply for awards not only in our section. Encouraged all to attend the Saturday 10AM session about applying to the NABT awards and to visit the list of awards online ([nabt.org](http://nabt.org)) award applications usually due in March. Need two year representatives on more NABT committees (see <http://www.nabt.org/websites/institution/index.php?p=164> )

## VII. Election of Two Year College Section Officers for 2015-2016

- A. A. Current Secretary Lindsey Carter- explained that the 2Y membership elects the new secretary, who gets promoted to chair elect then to chair so a 3 year commitment is expected of section officers. Opened floor for nominations.
1. Dennis Guthman nominated Katrina Kirsch- Dan Ward seconded.
  2. Mary Phillips nominated Stacey Kiser- Sharon Lee-Bond seconded.
  3. Dan Ward moves to close nominations- Don Emmeluth seconded.
  4. Nominees allowed 1 minute to introduce themselves- Katrina Kirsch ([kakirsch@wwcc.wy.edu](mailto:kakirsch@wwcc.wy.edu)) is a biology instructor from Western Wyoming Community College; Stacey Kiser encouraged all to elect Katrina.
  5. Vote by show of hands- Unanimous approval for Katrina Kirsch as the new 2015-2016 section secretary

## VIII. Call for Volunteers for Committees- sign up sheets sent around

- A. Teaching Award Selection Committee- Chair Katrina Kirsch (Secretary 2Y Section)
1. Susan Macleod FMCC, NY ([smacleod@fmcc.suny.edu](mailto:smacleod@fmcc.suny.edu))

2. Betsy Ott ([bott@tjc.edu](mailto:bott@tjc.edu))
  3. Nilo Marin ([nmarin@broward.edu](mailto:nmarin@broward.edu))
  4. Marcey Carabelli ([mcarabel@broward.edu](mailto:mcarabel@broward.edu))
  5. Mary Phillips ([mary.phillips@tulsacc.edu](mailto:mary.phillips@tulsacc.edu))
- B. 2 Year Social Media/Membership Committee- Chair Lindsey Carter (Vice Chair, 2Y Section)
1. Meenu Shukla Dennis ([shuklam@denmarktech.edu](mailto:shuklam@denmarktech.edu))
  2. Betsy Ott ([bott@tjc.edu](mailto:bott@tjc.edu))
  3. Jamie Cantrell ([jcan@tjc.edu](mailto:jcan@tjc.edu))
  4. Laurie Freeman ([lfreeman@fmcc.edu](mailto:lfreeman@fmcc.edu))
- C. Conference Planning Committee- Chair Mary Phillips (Chair, 2Y Section)
1. Brian Shmaefsky ([brian.r.shmaefsky@lonestar.edu](mailto:brian.r.shmaefsky@lonestar.edu))
  2. Abreeotta Williams ([awilliams74@columbiastate.edu](mailto:awilliams74@columbiastate.edu))
  3. Hattie Dambroski ([hattie.dambroski@normandale.edu](mailto:hattie.dambroski@normandale.edu))
  4. Nilo Marin ([nmarin@broward.edu](mailto:nmarin@broward.edu))
  5. Marce Carabelli ([mcarabel@broward.edu](mailto:mcarabel@broward.edu))
  6. Eileen Roark- Adjunct Committee- ([eroark@manchestercc.edu](mailto:eroark@manchestercc.edu))
- IX. For the Good of the Order: Transfer of leadership to happen at luncheon
- X. Adjournment:
- A. Stacey Kiser moves to adjourn
  - B. Eileen Roark second
  - C. Meeting Adjourned at 8:17am